

MAY 2017 Workshops & Event Calendar

| 1 Monday | | 2 Tuesday | | 3 Wednesday | | 4 Thursday | | 5 Friday | |
|--|--|------------|---|--------------|--|-------------|--|---|--|
| 9:30 | Resume 1.0 | 9:00 | DROP-IN Ask the Career Coach | 9:30 | CCS | 10:00 | DROP-IN Ask the Career Coach | JVS Retreat JVS CareerSolution is Closed | |
| 9:30 | Job Fair Prep 1.0 | 9:30 | CCS | 9:30 | Cover Letter & Communications 1.0 | 10:00 | DROP-IN Ask the Health Care Coach | | |
| 11:30 | Welcome Session | 11:30 | Welcome Session | 1:00 | Opportunities in Healthcare | 10:30 | Managing Stress and Negativity In The Job Search 2.0 | | |
| 11:30 | LinkedIn 1.0 | 1:00 | Healthcare Job Fair | 2:00 | DROP-IN Ask the Career Coach | 10:30 | Interview 1.0 | | |
| 1:00 | CCS | 2:00 | Training and Re-Employment Opportunities | 5:30 | Using Age to Your Advantage 2.0 | 2:00 | CCS | | |
| 2:00 | DROP-IN Ask the Career Coach | | | 6:00 | Welcome Session | 3:00 | Welcome Session | | |
| 3:30 | Career Ready 101 | | | | | | | | |
| 8 Monday | | 9 Tuesday | | 10 Wednesday | | 11 Thursday | | 12 Friday | |
| 9:30 | Interview 2.0 | 9:00 | DROP-IN Ask the Career Coach | 9:30 | CCS | 10:00 | DROP-IN Ask the Career Coach | 9:30 | Job Fair Prep 1.0 |
| 11:30 | Welcome Session | 9:30 | CCS | *9:30 | Managing a Career Transition 3.0 Part 1*\$ | 10:00 | Job Seekers Networking Group | *9:30 | LinkedIn Advanced Strategies 3.0*\$ |
| 11:30 | 21st Century Job Search 2.0 | 9:30 | Opportunities in Hospitality | 11:30 | Welcome Session | 10:30 | Salary Negotiations 2.0 | 11:30 | Welcome Session |
| 1:00 | Financial 1.0: Your Credit Report Can Impact Your Job Search | 10:00 | SkillScan 2.0 | 1:00 | Healthcare Networking Group | 1:00 | Job Search with Boston Business Journal 2.0 | 1:00 | DROP-IN CORI |
| 1:00 | CCS | 11:30 | Welcome Session | 2:00 | DROP-IN Ask the Career Coach | 1:00 | Job Search with Boston Business Journal 2.0 | 1:00 | Financial 1.0: Understanding Your Taxes |
| 1:00 | Introduction to Word 1.0 | 1:00 | LinkedIn 2.0: Creating a Targeted Profile | 5:00 | Get your Resume into Human Hands | 2:00 | CCS | | |
| 2:00 | DROP-IN Ask the Career Coach | 1:30 | Food Service Job Fair | | | 3:00 | Welcome Session | | |
| 3:30 | Career Ready 101 | 2:00 | Training and Reemployment Opportunities | | | | | | |
| 15 Monday | | 16 Tuesday | | 17 Wednesday | | 18 Thursday | | 19 Friday | |
| *11:30 | Strength-Based Self Assessment 3.0*\$ | 9:00 | DROP-IN Ask the Career Coach | *9:30 | Managing a Career Transition 3.0 Part 2*\$ | 10:00 | DROP-IN Ask the Health Care Coach | 9:30 | Using Age to Your Advantage 2.0 |
| 11:30 | Welcome Session | 9:30 | CCS | 11:30 | Welcome Session | *10:30 | LinkedIn 3.0: Clinic*\$ | 1:00 | Intro to Excel 1.0 |
| *1:00 | Resume Writing Part 1*\$ | 11:30 | Welcome Session | 1:00 | Opportunities in Health Care 1.0 | 2:00 | CCS | 1:00 | DROP-IN CORI |
| 1:00 | CCS | 2:00 | Training and Re-Employment Opportunities | 2:00 | DROP-IN Ask the Career Coach | 3:00 | Welcome Session | 1:00 | Financial 1.0: How To Grow Your Savings Really! LinkedIn 1.0 |
| 2:00 | DROP-IN Ask the Career Coach | | | 5:00 | Crafting Your Elevator Pitch 2.0 | | | | |
| 3:30 | Career-Ready 101 | | | | | | | | |
| 22 Monday | | 23 Tuesday | | 24 Wednesday | | 25 Thursday | | 26 Friday | |
| 10:00 | Citizens Bank Recruitment Session | 9:00 | DROP-IN Ask the Career Coach | 9:30 | CCS | 10:00 | DROP-IN Ask the Healthcare Coach | *9:30 | LinkedIn 3.0 Advanced Strategies*\$ |
| 11:30 | Welcome Session | 9:30 | CCS | 11:30 | Welcome Session | 10:00 | Job Seekers Networking Group | 11:30 | Welcome Session |
| 1:00 | Financial 1.0: Tailoring a Spending Plan | *9:30 | Resume Writing 3.0 Part 2*\$ | 1:00 | Healthcare Networking Group | 10:00 | How to Get a Federal Job 1.0 | 1:00 | DROP-IN CORI |
| 1:00 | CCS | 10:00 | SkillScan 2.0 | 2:00 | DROP-IN Ask the Career Coach | 10:30 | Interview 1.0 | 1:00 | Financial 1.0: Money Habits |
| 2:00 | DROP-IN Ask the Career Coach | 11:30 | Welcome Session | 5:00 | Managing Stress And Negativity In The Job Search 2.0 | 2:00 | CCS | 1:00 | Is Your Networking Working? 2.0 |
| 2:00 | LinkedIn 2.0: Creating a Targeted Profile | 2:00 | Creating a Targeted Resume 2.0 | | | 3:00 | Welcome Session | | |
| 3:30 | Career Ready 101 | 2:00 | Training and Re-Employment Opportunities | | | | | | |
| | | 2:00 | PRO EMS | | | | | | |
| | | 3:00 | Cambridge Job Search with Boston Business Journal 2.0 | | | | | | |
| 29 Monday | | 30 Tuesday | | 31 Wednesday | | | | | |
| Memorial Day JVS CareerSolution is Closed | | 9:00 | DROP-IN Ask the Career Coach | 9:30 | CCS | | | | |
| | | 10:00 | SkillScan 2.0 | 11:30 | Welcome Session | | | | |
| | | 11:30 | Welcome Session | 2:00 | DROP-IN Ask the Career Coach | | | | |
| | | 2:00 | Training and Re-Employment Opportunities | 5:30 | Online Applications Explained 1.0 | | | | |

MAY 2017 Workshops & Event Calendar

| JVS CareerSolution Hours of Operation | Career Resource Center Hours of Operation |
|---------------------------------------|---|
| Monday: 9AM-5PM | Monday: 9AM-4PM |
| Tuesday: 9AM-5PM | Tuesday: 9AM-4PM |
| Wednesday: 9AM-7PM | First Wednesday of the month: 9AM-4PM 5PM-7PM |
| Thursday: 10AM-5PM | Thursday: 10AM-4PM |
| Friday: 9AM-5PM | Friday: 9AM-4PM |

For More Information

For Workshop Descriptions, Visit: <http://bit.ly/CSWorkshopGuide>

For More Information, Visit: www.CareerSolution.org

Guidelines



Please make child care arrangements prior to your visit.



We recommend you arrive for workshops 15 minutes early; no one will be admitted to a workshop 10 minutes after the start time.



If you cannot keep an appointment or attend a scheduled workshop, please call 617-399-3100 in advance to cancel and reschedule.



Please LET US KNOW when you get a job! <http://bit.ly/IGotAJob>
For your convenience, there is an easy form on our web site careersolution.org.



Most workshops last 1.5 hours; a few are 2 hours long. For the time of a specific workshop, please check: <http://bit.ly/CSWorkshopGuide>



This Workshop has a \$25.00 Fee.

JVS CareerSolution is an EEO Employer. Auxiliary aids or services are available upon request to individuals with disabilities.



JVS CareerSolution | 75 Federal Street | Boston, MA 02110
t. 617.399.3100 | f.617.451.9973 | www.CareerSolution.org