

MAY 2017 Workshops & Event Calendar

1 Monday		2 Tuesday		3 Wednesday		4 Thursday		5 Friday	
9:30	Resume 1.0	9:00	DROP-IN Ask the Career Coach	9:30	CCS	10:00	DROP-IN Ask the Career Coach	JVS Retreat JVS CareerSolution is Closed	
9:30	Job Fair Prep 1.0	9:30	CCS	9:30	Cover Letter & Communications 1.0	10:00	DROP-IN Ask the Health Care Coach		
11:30	Welcome Session	11:30	Welcome Session	1:00	Opportunities in Healthcare	10:30	Managing Stress and Negativity In The Job Search 2.0		
11:30	LinkedIn 1.0	1:00	Healthcare Job Fair	2:00	DROP-IN Ask the Career Coach	10:30	Interview 1.0		
1:00	CCS	2:00	Training and Re-Employment Opportunities	5:30	Using Age to Your Advantage 2.0	2:00	CCS		
2:00	DROP-IN Ask the Career Coach			6:00	Welcome Session	3:00	Welcome Session		
3:30	Career Ready 101								
8 Monday		9 Tuesday		10 Wednesday		11 Thursday		12 Friday	
9:30	Interview 2.0	9:00	DROP-IN Ask the Career Coach	9:30	CCS	10:00	DROP-IN Ask the Career Coach	9:30	Job Fair Prep 1.0
11:30	Welcome Session	9:30	CCS	*9:30	Managing a Career Transition 3.0 Part 1*\$	10:00	Job Seekers Networking Group	*11:30	LinkedIn Advanced Strategies 3.0*\$
11:30	21st Century Job Search 2.0	9:30	Opportunities in Hospitality	11:30	Welcome Session	10:30	Salary Negotiations 2.0	11:30	Welcome Session
1:00	Financial 1.0: Your Credit Report Can Impact Your Job Search	10:00	SkillScan 2.0	1:00	Healthcare Networking Group	1:00	Job Search with Boston Business Journal 2.0	1:00	DROP-IN CORI
1:00	CCS	11:30	Welcome Session	2:00	DROP-IN Ask the Career Coach	1:00	Job Search with Boston Business Journal 2.0	1:00	Financial 1.0: Understanding Your Taxes
1:00	Introduction to Word 1.0	1:00	LinkedIn 2.0: Creating a Targeted Profile	5:00	Get your Resume into Human Hands	2:00	CCS		
2:00	DROP-IN Ask the Career Coach	1:30	Food Service Job Fair			3:00	Welcome Session		
3:30	Career Ready 101	2:00	Training and Reemployment Opportunities						
15 Monday		16 Tuesday		17 Wednesday		18 Thursday		19 Friday	
11:30	Strength-Based Self Assessment 3.0\$	9:00	DROP-IN Ask the Career Coach	*9:30	Managing a Career Transition 3.0 Part 2*\$	10:00	DROP-IN Ask the Health Care Coach	9:30	Using Age to Your Advantage 2.0
11:30	Welcome Session	9:30	CCS	11:30	Welcome Session	*10:30	LinkedIn 3.0: Clinic*\$	1:00	Intro to Excel 1.0
1:00	Resume Writing Part 1\$	11:30	Welcome Session	1:00	Opportunities in Health Care 1.0	2:00	CCS	1:00	DROP-IN CORI
1:00	CCS	2:00	Training and Re-Employment Opportunities	2:00	DROP-IN Ask the Career Coach	3:00	Welcome Session	1:00	Financial 1.0: How To Grow Your Savings Really! LinkedIn 1.0
2:00	DROP-IN Ask the Career Coach			5:00	Crafting Your Elevator Pitch 2.0				
3:30	Career-Ready 101								
22 Monday		23 Tuesday		24 Wednesday		25 Thursday		26 Friday	
10:00	Citizens Bank Recruitment Session	9:00	DROP-IN Ask the Career Coach	9:30	CCS	10:00	DROP-IN Ask the Healthcare Coach	*9:30	LinkedIn 3.0 Advanced Strategies*\$
11:30	Welcome Session	9:30	CCS	11:30	Welcome Session	10:00	Job Seekers Networking Group	11:30	Welcome Session
1:00	Financial 1.0: Tailoring a Spending Plan	*9:30	Resume Writing 3.0 Part 2*\$	1:00	Healthcare Networking Group	10:00	How to Get a Federal Job 1.0	1:00	DROP-IN CORI
1:00	CCS	10:00	SkillScan 2.0	2:00	DROP-IN Ask the Career Coach	10:30	Interview 1.0	1:00	Financial 1.0: Money Habits
2:00	DROP-IN Ask the Career Coach	11:30	Welcome Session	5:00	Managing Stress And Negativity In The Job Search 2.0	10:30	CCS	1:00	Is Your Networking Working? 2.0
2:00	LinkedIn 2.0: Creating a Targeted Profile	2:00	Creating a Targeted Resume 2.0			2:00	Welcome Session		
3:30	Career Ready 101	2:00	Training and Re-Employment Opportunities			3:00			
		2:00	PRO EMS						
		3:00	Cambridge Job Search with Boston Business Journal 2.0						
29 Monday		30 Tuesday		31 Wednesday					
Memorial Day JVS CareerSolution is Closed		9:00	DROP-IN Ask the Career Coach	9:30	CCS				
		10:00	SkillScan 2.0	11:30	Welcome Session				
		11:30	Welcome Session	2:00	DROP-IN Ask the Career Coach				
		2:00	Training and Re-Employment Opportunities	5:30	Online Applications Explained 1.0				

MAY 2017 Workshops & Event Calendar

JVS CareerSolution Hours of Operation	Career Resource Center Hours of Operation
Monday: 9AM-5PM	Monday: 9AM-4PM
Tuesday: 9AM-5PM	Tuesday: 9AM-4PM
Wednesday: 9AM-7PM	First Wednesday of the month: 9AM-4PM 5PM-7PM
Thursday: 10AM-5PM	Thursday: 10AM-4PM
Friday: 9AM-5PM	Friday: 9AM-4PM

For More Information

For Workshop Descriptions, Visit: <http://bit.ly/CSWorkshopGuide>

For More Information, Visit: www.CareerSolution.org

Guidelines



Please make child care arrangements prior to your visit.



We recommend you arrive for workshops 15 minutes early; no one will be admitted to a workshop 10 minutes after the start time.



If you cannot keep an appointment or attend a scheduled workshop, please call 617-399-3100 in advance to cancel and reschedule.



Please LET US KNOW when you get a job! <http://bit.ly/IGotAJob>
For your convenience, there is an easy form on our web site careersolution.org.



Most workshops last 1.5 hours; a few are 2 hours long. For the time of a specific workshop, please check: <http://bit.ly/CSWorkshopGuide>



This Workshop has a \$25.00 Fee.

JVS CareerSolution is an EEO Employer. Auxiliary aids or services are available upon request to individuals with disabilities.



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