


# FEBRUARY 2018 Workshops & Event Calendar

				1 Thursday		2 Friday			
				10:30 Interview 1.0 10:30 Opportunities in Health Care 1.0 11:00 Welcome Session 1:00 DROP-IN Ask the Career Coach 1:00 Online Applications Explained 1.0 2:00 CCS 4:00 FREE Tax Preparation	9:00 LinkedIn 1.0 11:00 Welcome Session 1:00 Financial 1.0: Saving for Retirement 1:00 DROP-IN CORI 1:00 DROP-IN Ask the Career Coach 1:00 SkillScan 2.0 1:00 21st Century Job Search 20				
5 Monday		6 Tuesday		7 Wednesday		8 Thursday		9 Friday	
9:30 LinkedIn 2.0: Creating a Targeted Profile 9:30 Get Your Resume Into Humans Hands 2.0 11:00 Welcome Session 11:30 Intro to Word 1.0 1:00 Job Fair Prep 1.0 1:00 DROP-IN Ask the Career Coach 2:00 CCS 3:30 Career Ready 101	10:00 DROP-IN Ask the Health Care Coach *10:00 Resume Writing 3.0 Part 1*\$ 11:00 Welcome Session 1:00 DROP-IN Ask the Career Coach 1:00 Drop-In: Ask the ABE/ESOL Navigator 2:00 Training and Re-employment Opportunities 4:00 FREE Tax Preparation	12:30 Healthcare and Human Service Job Fair 1:00 DROP-IN Ask the Career Coach 2:00 CCS 6:00 Welcome Session	10:30 Managing Stress & Negativity in the Job Search 2.0 10:30 Health Care Networking 2.0 11:00 Welcome Session 1:00 DROP-IN Ask the Career Coach 1:00 Job Search with Boston Business Journal 2.0 2:00 CCS 4:00 FREE Tax Preparation	*9:00 Managing a Career Transition 3.0 Part 1*\$ *9:30 LinkedIn 3.0 Advanced Strategies*\$ 11:00 Welcome Session 11:30 Cover Letter & Communication 1.0 1:00 DROP-IN Ask the Career Coach 1:00 DROP-IN CORI 1:00 Online Applications Lab 1.0 1:00 Financial 1.0: Understanding Your Taxes					
12 Monday		13 Tuesday		14 Wednesday		15 Thursday		16 Friday	
*9:30 Personal Branding 3.0*\$ 11:00 Welcome Session 11:30 Interview 2.0 1:00 DROP-IN Ask the Career Coach 1:00 Financial 1.0: Your Credit Report Can Impact Your Job Search 2:00 CCS 3:30 Career Ready 101	10:00 DROP-IN Ask the Health Care Coach *10:30 Resume Writing 3.0 Part 2*\$ 11:00 Welcome Session 1:00 DROP-IN Ask the Career Coach 1:00 Intro to Excel 1.0 2:00 Training and Re-employment Opportunities 4:00 FREE Tax Preparation	*9:00 LinkedIn 3.0: Clinic \$* 9:30 CCS 11:00 Welcome Session 1:00 DROP-IN Ask the Career Coach 1:00 Using Age to Your Advantage 2.0 5:30 Crafting Your Elevator Pitch 2.0	10:30 Opportunities in Health Care 1.0 10:30 SkillScan 2.0 11:00 Welcome Session 1:00 DROP-IN Ask the Career Coach 1:00 Job Seekers Networking Group 2:00 CCS 4:00 FREE Tax Preparation	*9:30 Managing a Career Transition 3.0 Part 2*\$ 9:30 Refugee & Immigrant Employment Info Session 10:30 Resume 1.0 11:00 Welcome Session 1:00 Financial 1.0: Navigating the Insurance Maze 1:00 LinkedIn 1.0 1:00 DROP-IN CORI 1:00 DROP-IN Ask the Career Coach					
19 Monday		20 Tuesday		21 Wednesday		22 Thursday		23 Friday	
<p><b>JVS Closed for President's Day</b></p> 		10:00 DROP-IN Ask the Health Care Coach 10:00 SkillScan 2.0 11:00 Welcome Session 1:00 DROP-IN Ask the Career Coach 1:00 Creating a Targeted Resume 2.0 2:00 Training and Re-employment Opportunities 3:00 Job Search with Boston Business Journal 2.0 4:00 FREE Tax Preparation	9:30 CCS 11:00 Welcome Session 12:30 Managing Stress & Negativity in the Job Search 2.0 1:00 DROP-IN Ask the Career Coach 5:00 AAUW Salary Negotiations	10:30 Health Care Networking 2.0 11:00 Welcome Session 1:00 DROP-IN Ask the Career Coach 1:00 How To Land a Federal Job 1.0 2:00 CCS 4:00 FREE Tax Preparation	9:30 Get Your Resume Into Human Hands 2.0 11:00 Welcome Session 1:00 DROP-IN Ask the Career Coach 1:00 DROP-IN CORI 1:00 Is Your Networking Working? 2.0 1:00 Financial 1.0: Money Habits				

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26	Monday	27	Tuesday	28	Wednesday		
9:30	Resume 1.0	10:00	Using Age to Your Advantage 2.0	9:30	CCS		
9:30	Cover Letter & Communication 1.0	10:00	DROP-IN Ask the Health Care Coach	11:00	Welcome Session		
11:00	Welcome Session	11:00	Welcome Session	1:00	DROP-IN Ask the Career Coach		
11:30	Interview 1.0	1:00	DROP-IN Ask the Career Coach	*5:30	LinkedIn 3.0 Advanced Strategies*\$		
1:00	DROP-IN Ask the Career Coach	2:00	Training and Reemployment Opportunities				
1:00	Financial 1.0: Tailoring a Spending Plan	4:00	FREE Tax Preparation				
2:00	CCS						
3:30	Career Ready 101						

JVS CareerSolution Hours of Operation				Career Resource Center Hours of Operation			
Monday: 9AM-5PM				Monday: 9AM-4PM			
Tuesday: 9AM-5PM				Tuesday: 9AM-4PM			
Wednesday: 9AM-7PM				Wednesday: 9AM-4PM			
Thursday: 10AM-5PM				Thursday: 10AM-4PM			
Friday: 9AM-5PM				Friday: 9AM-4PM			

## For More Information

**For Workshop Descriptions, Visit: <http://bit.ly/CSWorkshopGuide>**

**For More Information, Visit: [www.CareerSolution.org](http://www.CareerSolution.org)**

## Guidelines



Please make child care arrangements prior to your visit.



We recommend you arrive for workshops 15 minutes early; no one will be admitted to a workshop 10 minutes after the start time.



If you cannot keep an appointment or attend a scheduled workshop, please call 617-399-3100 in advance to cancel and reschedule.



Please LET US KNOW when you get a job! <http://bit.ly/IGotAJob>  
For your convenience, there is an easy form on our web site [careersolution.org](http://careersolution.org).



Most workshops last 1.5 hours; a few are 2 hours long. For the time of a specific workshop, please check: <http://bit.ly/CSWorkshopGuide>



\*This Workshop has a fee.

JVS CareerSolution is an EEO Employer. Auxiliary aids or services are available upon request to individuals with disabilities.



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